



BREED VALLEY
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

DEPARTMENT OF COMMUNITY SERVICES

FIRE & RESCUE SERVICES

STATION COMMANDER: SUPPORT SERVICES

SALARY: R291 648.00 – R378 564.00 p.a. T12

(Normal Municipal benefits apply to this position)

Job Purpose: To perform various managerial, administrative and technical tasks associated with logistics emergency communication, asset management, fleet, equipment and facilities management; perform command and control management functions as the Technical Safety Officer; assuming full management responsibility for fire station operations and maintenance so to ensure the delivery of effective and efficient emergency services in order to save lives and property of the community as far as possible in terms of the Fire Brigade Services Act (99 of 1987).

Duties: Maintain, develop, organize and manage procedures for the Support Services Section; To manage the Emergency Communications Centre (ECC) and coordinate Departmental information and Communication Technology (ICT) and infrastructure requirements of the ECC and Emergency Operations Centre (EOC) and Emergency Management Centre (EMC); As Technical Safety Officer, assume responsibility for managing and coordinating technical safety compliance of all fleet, facilities and equipment; Assuming full management responsibility and commanding shifts at Breedee Valley Municipal Fire Station; Ensuring that all subordinates are appropriately managed in accordance with policy and orders; Undertakes resource management activities of property, plant and equipment assigned to all sections of the Department; Preparing reports and maintains records detailing information about all support services activities and provide monthly reports to the Chief Fire Officer; Planning, directing, analyzing, evaluating and identification of all support services needs and recommending to the Chief Fire Officer the necessary policy/standards and implementation thereof to meet needs productively, applying both existing legislations/codes of practice as well as the latest technologies and thoughts available internationally.

Requirements: SAESI Diploma in Fire Service Technology or equivalent; Certificate in Occupational Health and Safety; Valid Code C1 driver's licence with PrDP; Computer literate (Ms

Word/Excel/Powerpoint); Excellent written and communication skills in at least two of the three regional languages with excellent fluency in spoken and written English; Attention to detail and good organizational skills; Good presentation and project management skills; Good understanding and interpretation of relevant legislation, policies, procedures and regulations; Good decision making abilities to prevent serious impacts on lives and property.

Experience: 6 year's continuous service in a recognized Fire Services environment.

STATION COMMANDER: TRAINING

SALARY: R291 648.00 – R378 564.00 p.a. T12

(Normal Municipal benefits apply to this position)

Job Purpose: To perform various managerial, administrative and technical tasks associated with logistics emergency communication, asset management, fleet, equipment and facilities management; perform command and control management functions as the Fire Department Safety Officer; assuming full management responsibility for fire station operations and maintenance so to ensure the delivery of effective and efficient emergency services in order to save lives and property of the community as far as possible in terms of the Fire Brigade Services Act (99 of 1987).

Duties: Develop, organize and implement job related training programs for firefighting personnel; Develop, organize and implement public fire and life safety education programs for communicates and identified sectors of the community; As Fire Department Safety Officer assure, manage and coordinate safe working practices at emergency incidents; Assuming full management responsibility and commanding shifts at Breede Valley Municipal Fire Station; Ensuring that all subordinates are appropriately managed in accordance with policy and orders; Undertakes resource management activities of property, plant and equipment assigned to all sections of the Department; Preparing reports and maintains records detailing information about all support services activities and provide monthly reports to the Chief Fire Officer; Planning, directing, analyzing, evaluating and identification of all support services needs and recommending to the Chief Fire Officer the necessary policy/standards and implementation thereof to meet needs productively, applying both existing legislations/codes of practice as well as the latest technologies and thoughts available internationally.

Requirements: SAESI Diploma in Fire Service Technology or equivalent; Certificate in Occupational Health and Safety; Valid Code C1 driver's licence with PrDP; Computer literate (Ms Word/Excel/Powerpoint); Excellent written and communication skills in at least two of the three regional languages with excellent fluency in spoken and written English; Attention to detail and good organizational skills; Good presentation and project management skills; Good understanding and interpretation of relevant legislation, policies, procedures and regulations; Good decision making abilities to prevent serious impacts on lives and property; Fire Services Instructor 1.

Experience: 6 year's continuous service in a recognized Fire Services environment.

STATION COMMANDER FIRE SAFETY

SALARY: R291 648.00 – R378 564.00 p.a. T12

(Normal Municipal benefits apply to this position)

Job Purpose: To perform various managerial, administrative and technical tasks associated with the interpretation, application and enforcement of provisions of conducting fire code regulatory and technical fire safety inspections, perform command and control management functions as the Fire Investigation Officer, assuming full management responsibility for fire station operations and maintenance so to ensure the delivery of effective and efficient emergency services in order to save lives and property of the community as far as possible in terms of the Fire Brigade Services Act (99 of 1987).

Duties: Performing regular and priority scheduled and follow-up inspections of new and existing buildings, structures and installations and reports all findings and makes recommendations to improve building and occupancy fire safety; Check building plans for code compliance and consult with architects and developers when required; Issuing fire safety clearance and fitness permits for public and business assemblies including public events; Conducting public fire education and life safety awareness seminars for industry, commerce, state and private institutions and other identified sectors; Managing, coordinating with other internal sections of the Fire Department and arranging for evacuation exercises and fire drills at designated, municipal and other premises; Conducting fire cause determination and fire investigation during incidents by performing on site analysis through specialist interpretative fire cause techniques and on scene interviews with witnesses; Compiling reports to assist in the preparation of cases for submission and prosecution by the South African Police Services; Responding as officer in command of fire appliances, equipment and crews as per protocol by dealing with emergency incidents e.g fires, rescues, chemical spillages and releases, emergency medical and other humanitarian services; Ensuring that all subordinates are appropriately managed in accordance with policy and orders; Maintaining the section's Asset register and ensuring regular asset verification of all property, plant and equipment assets assigned; Preparing reports and maintains records detailing information about the property, infractions observed and actions to be taken; Planning, directing, analyzing, evaluating and identification of all fire safety and fire investigative needs and recommending to the Chief Fire Officer the necessary policy/standards and implementation thereof to meet needs productively, applying both existing legislations/codes of practice as well as the latest technologies and thoughts available internationally.

Requirements: SAESI Diploma in Fire Service Technology or equivalent; Certificate in Fire Investigation; Certificate Occupational Health and Safety; Valid Code C1 driver's licence with PrDP; Computer literate (Ms Word/Excel/Powerpoint); Excellent written and communication skills in at least two of the three regional languages with excellent fluency in spoken and written English; Attention to detail and good organizational skills; Good presentation and project management skills; Good understanding and

interpretation of relevant legislation, policies, procedures and regulations; Good decision making abilities to prevent serious impacts on lives and property.

Experience: 6 years continuous service in a recognized Fire Services environment.

***Candidates who applied previously do not need to re-apply.**

To apply in assured confidence, please send your Application form, CV, certified copies of qualifications and covering letter (including details of at least 3 contactable referees and the relevant reference number) to The Human Resources Manager, Breede Valley Municipality, Private Bag x3046, Worcester, 6850, or email to jobs@bvm.gov.za.

The Municipality is an Equal opportunity employer and as such will observe the requirements of the employment equity act and its EE plan. Females and People with disabilities are encouraged to apply. For enquiries contact the Human Resource Office - Liezel Alberts at 023 348 4961.

All applications should reach us by **14 December 2018 before 12:00**

Please note that * No late applications will be considered *No faxes will be accepted *If you have not heard from us within 60 days of the closing date, please accept that your application has been unsuccessful *Candidates wishing to have their CV's returned should provide a self-addressed envelope with the required postage stamps* Canvassing with Councillors or any other decision-maker is not permitted and proof thereof will result in disqualification* Fraudulent qualifications or documentation, will immediately disqualify any applicant.

The Municipality reserves its right not to make an appointment